



THE LONDON BOROUGH
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DATE: 22 June 2015

To: Members of the
**PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY
COMMITTEE**

Councillor Alexa Michael (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Julian Benington, David Cartwright, Will Harmer, Samaris Huntington-
Thresher, Tom Philpott, Michael Tickner and Richard Williams

Non-Voting Co-opted Members –

Precious Adewunmi, Bromley Youth Council
Terry Belcher, Safer Neighbourhood Board
Dr Robert Hadley, Bromley Federation of Residents Associations
Alf Kennedy, Bromley Neighbourhood Watch
Runa Uddin, Bromley Victim Support

A meeting of the Public Protection and Safety Policy Development and Scrutiny
Committee will be held at Committee Room 1 - Bromley Civic Centre on **TUESDAY
30 JUNE 2015 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

*Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>*

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 APPOINTMENT OF CO-OPTED MEMBERS (Pages 1 - 2)**

It is proposed to appoint new Co-opted Members from Bromley Youth Council and from Victim Support.

4 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 24th June 2015.

5 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 8TH APRIL 2015 (Pages 3 - 14)

6 MATTERS ARISING (Pages 15 - 18)

7 UPDATE FROM VICTIM SUPPORT

Update to be provided by Runa Uddin from Victim Support.

8 CHAIRMAN'S UPDATE

9 POLICE UPDATE

10 GANGS UPDATE

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

11 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 24th June 2015.

12 PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS

The Public Protection and Safety Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a BUDGET MONITORING (Pages 19 - 24)

b PROVISIONAL OUTTURN 2014/15 (Pages 25 - 32)

POLICY DEVELOPMENT AND OTHER ITEMS

13 DRAFT PORTFOLIO PLAN 2015-2016 (Pages 33 - 44)

14 MOPAC UPDATE (Pages 45 - 60)

15 ENFORCEMENT ACTIVITY OCTOBER 2014--MARCH 2015 (Pages 61 - 78)

16 SAFER BROMLEY PARTNERSHIP STRATEGIC GROUP UPDATE

An update to be provided concerning the Safer Bromley Partnership Strategic Group, subsequent to the meeting of the Group on June 16th 2015.

17 WORK PROGRAMME AND CONTRACTS REGISTER (Pages 79 - 86)

18 PPS PDS VISITS AND DATE OF NEXT MEETING

The Public Protection and Safety, Policy Development and Scrutiny Committee will meet next at 7.00pm on the 15th September 2015.

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Report No.
CSD15064

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 30th June 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **APPOINTMENT OF CO-OPTED MEMBERS**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 Co-opted Members for the Public Protection and Safety PDS Committee have been elected by Bromley Youth Council and Victim Support.
- 1.2 This report invites Members to appoint the nominations to the Committee.
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2. **RECOMMENDATIONS**

2.1 **The following be confirmed as non-voting Co-opted Members for 2015/16**

- **Precious Adewunmi—BYC PDS Representative**
- **Runa Uddin—Victim Support**

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Co-opted Member appointment reports

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2015/16 revenue budget
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Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: New appointees declare pecuniary and non-pecuniary interests on the relevant forms provided for signature by LBB.
 2. Call-in: Not Applicable:
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Appointing Co-opted Members enables the Committee to benefit from a range of experienced people from various parts of the community, including benefiting from the views of young people from Bromley Youth Council.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 8 April 2015

Present:

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Douglas Auld, Kim Botting, David Cartwright,
Peter Fortune, Tom Philpott, Michael Rutherford and
Richard Williams

Terry Belcher, Dr Robert Hadley and Alf Kennedy

Also Present:

Chris Hafford (Borough Police Commander)
Nigel Davies, Cllr Tim Stevens JP, Dr Martin Baggaley,
Ellie Bateman, Professor Tom Fahy, Dr Matthew Patrick,
Roger Paffard.

STANDARD ITEMS

15 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from Anne Ball from MOPAC.

16 DECLARATIONS OF INTEREST

There were no declarations of interest.

17 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

18 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 03/02/15

The Committee considered the minutes of the meeting of the Public Protection and Safety PDS Committee held on the 3rd February 2015.

RESOLVED that the minutes of the meeting held on the 3rd February 2015 be agreed.

19 MATTERS ARISING

Report CSD 15008

It was noted that the Matters Arising pertaining to the Targeted Neighbourhood Activity Project, the Community Trigger, and the Community Remedy would be dealt with as updates later in the meeting.

The Committee were informed by the Portfolio Holder that the Summer Diversionary Activities would not be taking place this year due to lack of funds; this matter could now be closed.

It was noted that the CCTV Open Day arrangements had not been finalised, and the Committee would be updated in due course.

The Committee were informed that the Gangs Peer Review Report had been received by LBB. It was originally intended that the Deputy Borough Commander would be leading on this and developing an action plan, but that now this task had been assigned to Chief Inspector David Tait. It was noted that the Chief Inspector was now in place as acting Deputy Borough Commander.

The Committee were briefed that the new fire station in Orpington was due to open by the end of May, and that a visit by the PDS Committee would be arranged soon.

RESOLVED:

(1) that the Matters Arising report be noted

(2) that updates be provided to the Committee in due course concerning the CCTV Open Day, and also the visit to the new fire station in Orpington.

20 POLICE UPDATE

The Borough Police Commander updated the Committee as follows:

The MOPAC 7 recommendations and targets had been set originally over a four year period, and one year remained.

Over the last year:

- Overall offences had decreased by 16.5% to 9816 offences, this compared to 11,750 offences that had occurred from the baseline year of 2011/12
- Burglary offences had decreased by 26.8%, which was a decrease of 916 offences

- There had been an increase in violence with intent offences which had increased by 7.7%

The Borough Commander outlined the Current MOPAC 7 performance:

- Burglary was down by 17.8% or 543 offences
- Robbery was down by 26.4% or 141 offences
- Theft from motor vehicles was down by 14.7% or 278 offences
- Theft from persons was down by 20.9% or 73 offences
- Criminal Damage had increased by 21% or 249 offences
- Theft of motor vehicles had increased by 23% or 129 offences-a high percentage of these consisted of the theft of motorcycles in the Crays and Penge areas)
- Violence with injury had increased by 18% or 310 offences (85 of these offences were classed as Domestic Abuse, and 225 were classed as non-domestic abuse)
- Confidence with local policing was now 66% which was an increase of 3%
- Satisfaction from victims of crime had increased from 79% to 82%

The Borough Commander informed the Committee that violence with injury and sexual offences had increased, and that these increases had not just been seen in Bromley, but across the whole of the Metropolitan Police Service.

The MPS had also seen a small increase in hate and disability crime, and the reasons for this were not clear.

Looking ahead to 2020 the Committee were informed that the MPS was not a “protected” public service in terms of budgets. So far the MET had reduced annual spending by £550m, reduced police staff numbers by 3000 whilst protecting police officer numbers and PCSOs, sold buildings to reduce running costs, introduced the Local Policing Model with brigaded hubs for intelligence, duties/resources and custody.

The Committee heard that further challenges lay ahead, as more cuts of between £700m-£800m were planned. The MET Police Commissioner had spoken about the impact that this would have on the number of police officers and PCSOs. Work was currently underway to assess if a borough wide structure could be supported and how this would integrate with other public services. The Borough Commander felt that the MPS, and policing in Bromley would look very different in 2020, but naturally there would be consultation and communication with relevant stakeholders.

It was the case that in the last few months, road safety enforcement operations had taken place in ten locations across the borough. As a result of these operations, 804 vehicles had been stopped, 45 FPN’s had been issued, 27 other vehicle offences were reported, 55 breath tests were carried out, 9 vehicles were seized and there were 7 arrests.

A member enquired as to the nature of the hate crime that had taken place. The Borough Commander answered that these had taken a variety of forms including Islamophobia, Anti-Semitism, Homophobia and Disability hate crime. A more detailed analysis of this was taking place, and more data would be available in around two weeks time.

The Chairman referenced "Operation Equinox" which had resulted in a closure notice being applied to a local night club, and the establishment not being able to open on a Saturday. The Committee felt that this was a positive outcome as it demonstrated that the local authority and police were serious in attempts to reduce anti-social behaviour.

A Member asked the Borough Commander what the policy was concerning pursuing offenders that were riding motorbikes. This was because the Member was aware that in his ward, there were riders on motorbikes with no registration plates, no helmets, speeding, and generally being a nuisance. This was a cause for concern to local residents. The Borough Commander explained that it was not police policy to chase motorbike riders in case the riders fell off. This could result in a possible IPCC investigation. Car chases would sometimes be called off if judged to be too difficult or dangerous, sometimes the police would use "ramming" techniques to end a car chase if appropriate. Occasionally the police would use helicopters which was a good way of tracking suspects.

A Member wanted to praise the work of Sergeant White and the rest of the police in the West Wickham Ward.

The Borough Commander appraised the Committee concerning the relationship between Uniformed Response Teams and Safer Neighbourhood Officers, and how this had changed under the Local Policing Model. The number of Uniformed Response Teams had increased, and the resources for this had been drawn from the Safer Neighbourhood Teams. There had also been a change in shift patterns, and a change in the duties undertaken by the SNT; part of this was greater daytime activity.

Another change was that the number of cars that were previously allocated for appointments, had now been allocated to the response teams instead. Dedicated Ward Officers had been established to provide police visibility on the streets. There had also been a rebalancing of PCO's. There were currently around 1800 PCO's in the MET, and Bromley had been above strength in this area, which had resulted in PCO's been redeployed to other units.

A member enquired how many PCO's would transfer to Police Officers, and commented that it was not good to lose PCO stock. Finally, it was noted that no new recruitment was being undertaken for PCO's at the present time.

RESOLVED that the Police update be noted.

21 CHAIRMAN'S UPDATE

The Chairman commenced by recommending the “**Bedlam**” DVD that was filmed at the Bethlem Hospital. The Committee were informed that it was previously hoped that a presentation would be provided by Derec Craig from **Victim Support**. The Committee heard that a restructure was ongoing at Victim Support, and it was hoped that once this had been formalised, a new Victim Support representative could be appointed, and a future presentation arranged.

The Chairman updated the Committee concerning the successful trip to Merton to visit the Emergency Planning Centre.

A pioneering arts and museum space at the heart of Bethlem Royal Hospital was opened to the public on the 19th February 2015. Incorporated into this is the “Museum of the Mind” which the Chairman visited with her children in March 2015.

The Chairman informed the Committee that the Metropolitan Police Commissioner Sir Bernard Hogan-Howe would be visiting Bromley Civic Centre on the 24th June 2015, between 6.30pm and 7.30pm.

The Committee were interested to learn about developments concerning the “Black Museum”. The term “Black Museum” referred to items of crime that had previously been housed at Scotland Yard, and not on view to the general public. These objects had now been rehoused at the Museum of London, and the title of the exhibition was called “The Crime Museum Uncovered”. The exhibition would commence on the 9th October 2015, and would run until the 10th April 2016. The cost of this would be £12.50, or £10.00 if booked online. At the exhibition there would be items of interest connected to infamous criminals like Dr Crippen, the Krays, the Great Train Robbery, and the Millennium Dome diamond heist. The exhibition would consider the changing nature of crime and advances in detection over the past 140 years.

RESOLVED:

(1) that the Chairman’s update be noted

(2) that Victim Support be contacted for an update on their restructure, and to arrange a future presentation

(3) that documentation pertaining to the visit to the Emergency Planning Centre in Merton be emailed to Members

22 PRESENTATION FROM SLaM

Representatives of the South London and Maudsley NHS Trust attended to provide verbal updates to the Committee concerning the Bethlem Hospital. In attendance were:

- Dr Martin Baggaley, Medical Director and Lead for Clinical Governance
- Ellie Bateman, Service Director
- Professor Tom Fahy, Clinical Lead
- Dr Matthew Patrick, Chief Executive
- Roger Paffard, Chair of the Board.

The Committee were informed that Bethlem Hospital offered a wide range of mental health services, and was located in grounds covering 270 acres. Some of the services and facilities provided on site were:

- An on-site mother and baby unit
- An anxiety disorders residential unit
- Crisis care
- Forensic services
- Talking therapies
- Memory clinic.

It was explained that the term “forensic services” referred to services provided for individuals who may pose a risk to themselves or others as defined by the mental health act. Bethlem has one hundred forensic beds.

The SLaM Board were pleased to inform the Committee that a full time police officer had been appointed to the Bethlem Hospital site, and that this post was fully funded by SLaM. This was regarded as a positive development, and reduced the demand on the local police. The Board were also pleased with the renovation of the museum and mental health archives. The Board were planning to invite local schools and the community to visit the grounds and the museum.

SLaM were pleased to report that there had been no incidences of crime or escapes in the last year. It was explained to the Committee that “leave incidences” could be categorised in two ways; “absconders” were individuals that ran away from escorted leave, whilst there could be incidences when individuals on unescorted leave failed to return. SLaM reported that out of 12,000 cases of leave, only 22 incidences had been reported and this was a very encouraging statistic.

SLaM felt that there had been an increase in the morale of staff and the general public due to the appointment of a uniformed police officer on site.

They felt that it reduced their reliance of having to call 999, and also would result in increased conviction rates for offences. The police officer had been appointed on a three year contract, and worked 9-5, Monday to Friday.

SLaM explained that the BUDDI tagging system was used to electronically tag patients, and provided real time monitoring. It was also used to monitor when patients had crossed boundaries that were prohibited, and was an aid to retrieval.

The Chairman asked if there was an update on the review conducted by the health regulator Monitor. SLaM clarified that the review was purely with respect to governance, and not to any aspects of care. They regarded the review as helpful, and changes had already been implemented.

SLaM informed Members that the patients enjoyed the previous visit of the PDS Committee, and that they were looking to organise further visits to the site and to the museum in the future.

The Portfolio Holder thanked SLaM for his warm welcome to the Governor's meeting that he had been invited to, and felt that this had provided him with a good insight into how the Board of Governor's worked.

The Committee were informed that following on from the "Bedlam" series, Channel 4 were working on a new forensic series, and that LBB were involved with this.

23 UPDATE FROM THE PORTFOLIO HOLDER FOR PUBLIC PROTECTION AND SAFETY, AND QUESTIONS FROM COMMITTEE MEMBERS

The Portfolio Holder updated the Committee concerning the previous meeting of the Safer Bromley Partnership Strategic Group. It was noted that the Group's Chairman (the Borough Commander), was keen to develop the structure and strategy of the Group. He was also keen to get all the partners involved in leadership roles. It was noted that Chief Inspector David Tait was going to lead on gangs, the Borough Fire Commander was going to lead on ASB and Fire, IOM (Integrated Offender Management) was going to be led by Lissa Moore.

The Portfolio Holder stated that it was the intention of LBB to work closely with the police in dealing with problems presented by identified licensed premises in the Borough. LBB would adopt a strategy of re-educating Licensees, using the power of Review, and dealing with any problems robustly.

The Committee were informed that that the Environment Agency had sent a cheque to LBB for £1.8m to be used as part funding to clear the Waste 4 Fuel site. LBB would pay the remainder of the cost with the intention of eventually owning the land.

RESOLVED that the Portfolio Holder Update be noted.

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT
24 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS
OF THE PUBLIC AND COUNCILLORS ATTENDING THE
MEETING

There were no questions from Councillors or Members of the Public.

A) BUDGET MONITORING 2014/15

Report FSD 15027

This report was written by the Head of Finance to update the Committee on the latest budget monitoring position for the 2014/15 Public Protection and Safety PDS Committee based on expenditure and activity levels up to the 31st January 2015.

The Committee looked at Appendix 1 which was a table with notes explaining the Public Protection and Safety Portfolio Budget Monitoring Summary as at 31st January 2015. It was noted that the latest approved budget figure for 2014/15 was £2629m, and that the projected outturn was £2592m; this left a variation of a credit of £37k. The credit was primarily caused by credits due to reduced employee costs and a reduced number of dogs being kept in kennels.

Appendix 2 showed that out of an original allocation of £150k to Targeted Neighbourhood Activity Projects, there was an available balance of £35k that could be carried over to the next financial year. There would be an update report on this in due course.

Finally, the Committee noted the four additions to Portfolio Holder Grants as shown in Appendix 3, these were:

- Height Barriers in Parks
- Doorstep Crime Materials
- Operation Triangle
- Edge Bicycle Recycling

RESOLVED that:

(1) the Portfolio Holder endorse the latest 2014/15 budget projection for the Public Protection and Safety Portfolio

(2) the Portfolio Holder note the progress of the implementation of the Targeted Neighbourhood Activity Project

(3) the PDS Committee note the allocation of the Community Safety expenditure

B) CAPITAL PROGRAMME MONITORING - 3RD QUARTER 2014/15 & ANNUAL CAPITAL REVIEW 2014 TO 2018

Report FSD15021

The Committee heard that the Capital Programme in question referred to CCTV Control Room refurbishment at a cost of £340k.

It was noted that due to delays in the implementation of the project, £200k would need to be re-phased to the 2015/16 budget.

It was anticipated that the work would be completed by July 2015.

RESOLVED that the Portfolio Holder note the Capital Programme agreed by the Executive on the 11th February 2015, and the early warning that £200k will need to be re-phased to 2015/16.

C) STRAY AND ABANDONED DOGS

Report ES15031

This was a report written by the Head of Environmental Protection to deal specifically with the Dog Kennelling contract.

The Head of Environmental Protection explained to the Committee that the Council had set a programme to test the Market with regard to all Public Protection services, and this included the dog kennelling services. It was noted that the dog kennelling contract was in the process of being re-tendered, but that it was considered that this process be suspended to enable the overall Public Protection market testing to be aligned to incorporate the dog kennelling services when the service is market tested.

It was noted that the statutory provisioning of kennelling was being undertaken by Woodlands Animal Care Ltd at an average cost (based on figures taken over the last three years) of £96.9k pa. It was confirmed that this cost was variable.

RESOLVED that the Portfolio Holder agree to the extension of the LBB dog kennelling and re-homing services with Woodlands Animal Care Ltd for a period of 21 months to 30th April 2017.

D) DOG WARDEN SERVICES

Report ES15033

This was a report written by the Head of Environmental Protection to deal specifically with Dog Warden Services.

The Head of Environmental Protection explained to the Committee that the Council had set a programme to test the Market with regard to all Public Protection services, and this included the dog warden services. It was noted that the dog warden contract was in the process of being re-tendered, but that it was considered that this process be suspended to enable the overall Public Protection market testing to be aligned to incorporate the dog warden services when the service is market tested.

It was noted that the current contract for the statutory dog warden services was provided by SDK Environmental Ltd, at a cost of £63.6k pa.

RESOLVED that the Portfolio Holder approve the extension of the dog warden services contract with SDK Environment Ltd for a period of 21 months to 30 April 2017.

25 TARGETED NEIGHBOURHOOD ACTIVITY PROJECT

Report ES15023

This report was written by the Head of Environmental Protection. The purpose of the report was to advise members of the progress of the spend on the Targeted Neighbourhood Activity Project Fund targeted initiative and to provide details of the remaining balance of the fund.

Members were tabled with an updated amendment to the information in the table on page 41 of the agenda (Para 3.6) which detailed projects and reasons for cancellation or non-progression.

The Committee heard that in August 2012, £150k had been allocated to the Targeted Neighbourhood Activity Project, £95k had been allocated to date, which meant that currently there was an unallocated balance of £35k.

RESOLVED that the Targeted Neighbourhood Activity Project report be noted.

A) ANTI SOCIAL BEHAVIOUR UPDATE

Report ES15029

The report was written by the Head of Trading Standards and Community Safety to update Members on the impact of the Anti-Social Behaviour Crime and Policing Act 2014; it also provided further details on the powers and tools afforded by the legislation. The positive aspects of the legislation were that it was victim focussed and easy to deploy.

The Head of Trading Standards informed the Committee that the “Community Trigger” had not yet been activated in Bromley. It was thought that this was likely to be because of the existing framework in Bromley, where there was good multi agency information sharing, seeking to ensure that serious ASB issues were actioned appropriately. It was felt that summertime could cause the trigger to be activated due to onset of longer evenings.

The Committee heard that a Community Protection Notice had not been deployed with respect to “Skunkworks” in Orpington, which had been selling New Psychoactive Substances, also known as “legal highs”. A written warning had been served forbidding them to sell the products. So far they seemed to be complying with the warning, but if they failed to comply, then the notice would be served. The Committee felt that RSL’s (Registered Social Landlords) and the Police should continue to work in partnership to ensure robust enforcement action. The Committee noted the effectiveness of the threat of evictions that had been deployed as part of “Operation Crystal”.

A Member stated that he felt it difficult to see how various agencies could work effectively together.

The Head of Trading Standards and Community Safety answered that the ASB Group met monthly, and that multi agency partners were involved; the partners were under pressure to deliver results. He felt that there was scope for the relationship with RSL’s to improve, and informed the Committee that the LBB ASB Co-ordinator worked hard with RSLs to develop effective working relationships. He was of the view that a successful framework was in place. During the discussion concerning RSL’s, Cllr Peter Fortune declared an interest as a Non-Executive Director with Affinity Sutton.

RESOLVED that the report be noted.

26 WORK PROGRAMME AND CONTRACTS REGISTER

Report CSD15031

The Committee noted its Work Programme and Contracts Register.

The requests for the extensions to the Dog Warden Contract and the Kennelling Contract had been noted in previous reports.

RESOLVED that

- (1) the Work Programme and Contracts be noted**
- (2) Victim Support be contacted for an update concerning their restructure**
- (3) a Safer Bromley Partnership update be brought to the June meeting**
- (4) a Neighbourhood Watch update be brought to the September meeting.**

27 PPS PDS VISITS AND DATE OF NEXT MEETING

The next meeting was confirmed for the 30th June 2015.

It was decided to see if a visit could be arranged to Probation Services.

The Meeting ended at 9.00 pm

Chairman

Report No.
CSD 15060

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 30th June 2015

Decision Type: Non Urgent Non Executive Non Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to review progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Matters Arising reports and Minutes of meetings. Previous Agenda Document.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: **£326,980.**
 5. Source of funding: 2015/16 revenue budget
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Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings can take up to a few hours per meeting.
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Public Protection and Safety PDS Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
3rd February 2015 Budget Monitoring.	Portfolio Holder mentioned that a new Community Payback contract was being drawn up.	Contract to be finalised around August 2015. Update should be ready for the PPS/PDS Committee in September 2015.
3rd February 2015 Minute 5 Matters Arising. CCTV Open Day	The Committee were informed that the date for the CCTV Open Day had not been finalised.	Committee would be updated in due course. The estimated completion date for the refurbishment of the CCTV room is 31/07/15.
3rd February 2015 Minute 9 Portfolio Holder Update.	LBB and the PDS Committee were waiting for receipt of a peer review report drafted by the Home Office, dealing with gang related problems.	Report has been received. An action plan is being developed by the Deputy Borough Commander. Hoping that the updated report will be available for the June PPS/PDS meeting, and then to the Executive.
8th April 2015 Budget Monitoring Report.	£35k rollover on funding for Targeted Neighbourhood Activity Project noted.	Update on the allocation of overflow funding to be provided to June PDS Committee.
8th April 2015 Chairman's Update.	Victim Support restructure noted.	Derec Craig no longer VS representative and is being replaced by Runa Uddin. VS have promised to present to the Committee on the 30 th June 2015.
Future Visits/Presentations to the Committee.	The Committee will be visiting the new fire station at Orpington. A visit will be arranged to the Probation Services Office in Orpington.	Date to be confirmed by the Fire Brigade after the refurbishment and handover of the new fire station is completed. Date to be confirmed.

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Report No.
FSD15041

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For Pre-decision scrutiny by the Public Protection & Safety PDS Committee on

Date: 30th June 2015

Decision Type: Non-Urgent Non-Key

Title: **BUDGET MONITORING 2015/16**

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environmental and Community Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2015/16 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 31st May 2015. This shows a balanced budget.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to:

2.1.1 Endorse the latest 2015/16 budget projection for the Public Protection and Safety Portfolio.

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budget
 4. Total current budget for this head: £2.277m
 5. Source of funding: Existing revenue budgets 2015/16
-

Staff

1. Number of staff (current and additional): 51 ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2015/16 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.

4. POLICY IMPLICATIONS

- 4.1 “Building a Better Bromley” refers to the Council’s intention to remain amongst the lowest Council Tax levels in Outer London and the importance of greater focus on priorities.
- 4.2 The “2015/16 Council Tax” report highlighted the financial pressures facing the Council. It remains imperative that budgetary control continues to be exercised in 2015/16 to minimise the risk of compounding financial pressures in future years.
- 4.3 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The latest projections from managers show that there is a balanced budget expected for the Public Protection and Safety Portfolio for 2015/16.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2015/16 budget monitoring files within ECS finance section

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Public Protection & Safety Portfolio Budget Monitoring Summary as at 31st May 2015

2014/15 Outturn £'000	Division Service Areas	2015/16 Original Budget £'000	2015/16 Latest Approved £'000	2015/16 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
311	Public Protection Community Safety	256	256	256	0		0	0
341	Mortuary & Coroners Service	353	353	353	0		0	0
1,607	Public Protection	1,511	1,511	1,511	0		0	0
2,259	TOTAL CONTROLLABLE FOR PPS	2,120	2,120	2,120	0		0	0
92	TOTAL NON CONTROLLABLE	6	6	6	0		0	0
9	TOTAL EXCLUDED RECHARGES	151	151	151	0		0	0
2,360	PORTFOLIO TOTAL	2,277	2,277	2,277	0		0	0

Reconciliation of Latest Approved Budget

£'000

Original Budget 2015/16

2,277

Domestic Abuse - Grant Related Expenditure

26

Domestic Abuse - Grant Related Income

Cr 26

Latest Approved Budget for 2015/16

2,277Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waiver has been actioned:

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

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Report No.
FDS15040

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For Pre-Decision Scrutiny by the Public Protection & Safety PDS Committee on

Date: 30th June 2015

Decision Type: Non-Urgent Executive Non-Key

Title: Provisional Outturn 2014/15

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: Claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Boroughwide

1. Reason for report

This report provides the Portfolio Holder with the provisional final outturn position for 2014/15. This shows an under spend of £72k.

It also reports the level of expenditure during 2014/15 for the selected project within the Member Priority Initiatives and provides details of the provisional outturn within the Community Safety Budget.

2. **RECOMMENDATIONS**

2.1 **The Portfolio Holder is requested to:**

2.1.1 **Endorse the 2014/15 provisional outturn position for the Public Protection and Safety Portfolio.**

2.1.2 **Note the outturn position in respect of the targeted Neighbourhood activity project.**

2.1.3 **Note the final allocation of Community Safety expenditure as set out in Appendix 3.**

2.1.4 **To approve the drawdown of the carry forward sum of £26,570k held in Central Contingency, to be used for vulnerable victims of domestic violence as set out in 5.6 to 5.8.**

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets and earmarked reserve for Members Priority Initiatives
 4. Total current budget for this head: £2.432m and £150k
 5. Source of funding: Existing revenue budgets 2014/15 and the earmarked reserve for Member Priority Initiatives
-

Staff

1. Number of staff (current and additional): 57.33ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2014/15 provisional outturn for the Public Protection and Safety Portfolio shows an under spend of £72k against a controllable budget of £2.331m, representing a 3.09% variation. The detailed variations are shown in Appendix 1 with a summary included in Section 5.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.
- 3.3 Council on 26th March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member Priority Initiatives. The Public and Protection and Safety Portfolio is responsible for the delivery of one of the projects – Targeted Neighbourhood Activity with an allocation of £150k.
- 3.4 Appendix 2 has the details of actual expenditure incurred for this scheme.
- 3.5 Within the 2014/15 Community Safety Budget there are a number of budgets that are subject to Portfolio Holder authorisation and for information the outturn position for these budgets are listed below: -

Expenditure that required Portfolio Holder approval

	2014/15 Budget £	2014/15 Spend £	2014/15 Balance £
Portfolio Holder Initiative Fund Grants	51,930	52,260	330
Youth Diversion Expenditure	48,250	47,920	-330
	100,180	100,180	0

4. POLICY IMPLICATIONS

- 4.1 “Building a Better Bromley” refers to the Council’s intention to remain amongst the lowest Council Tax levels in Outer London and the importance of greater focus on priorities.
- 4.2 The “2014/15 Council Tax” report highlighted the financial pressures facing the Council. It remains imperative that budgetary control continues to be exercised in 2014/15 to minimise the risk of compounding financial pressures in future years.
- 4.3 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The total variation for the Public Protection and Safety Portfolio is an under spend of £72k. Some of the major variations are summarised below with more detail included in Appendix 1.
- 5.2 There is an under spend of £21k within the staffing budget mainly due to vacancies and a net surplus of income of Cr £28k from licence fees due to a higher volume than originally expected.
- 5.3 The stray dogs kennelling contract achieved an under spend of £23k due to a reduced number of dogs being kept in kennels and less medical costs incurred during the winter months.
- 5.4 Appendix 2 shows that £44k has been spent up to 31 March 2015 for the Targeted Neighbourhood Activity project, leaving a balance of £106k. It should be noted that £20.1k has been spent from underspends within the Portfolio budget rather than from the earmarked reserve as previously reported on 8th April 2015.
- 5.5 Appendix 3 provides information on the 2014/15 expenditure within the Community Safety Budget that required the authorisation of the Portfolio Holder. The full budget of £100,180 was spent during 2014/15 with the details shown in Appendix 3.

Carry Forward Request

- 5.6 Following a successful bid for funding to strengthen accommodation-based specialist domestic abuse service provision, Bromley was awarded a grant for 2014-15 of £26,570 from the Department of Communities and Local Government. The grant is to be used to help support refuges and boost provision for vulnerable victims of domestic violence and their families. It was announced on 9th March, and duly received by Bromley in the middle of that month.
- 5.7 Due to the late timing of the award, there was not sufficient time to spend this in 2014/15. (The grant has been transferred to the Government Grant earmarked reserve, pending release into 2015/16 budgets). It is however, expected that all the allocated money will be spent through the operation of this scheme during 2015/16. A request has been made to the Executive to carry forward this allocation to the financial year 2015/16. Approval is sought from the Portfolio Holder to release this carry forward sum.
- 5.8 This sum is the first instalment of a total grant across 2014/15 & 2015/16 of £86,570 (the second instalment is due to be made in May 2015). Executive approval will be sought in order to allocate 2015/16 grant of £60k to PPS budgets.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2014/15 budget monitoring files within ES finance section

Public Protection & Safety Portfolio Budget Monitoring Summary as at 31st March 2015

2013/14 Outturn £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
432	Public Protection Community Safety	313	311	311	0		0	0
322	Mortuary & Coroners Service	348	348	341	Cr 7	1	0	0
1,780	Public Protection	1,865	1,672	1,607	Cr 65	2	Cr 37	0
2,534	TOTAL CONTROLLABLE FOR PPS	2,526	2,331	2,259	Cr 72		Cr 37	0
191	TOTAL NON CONTROLLABLE	6	92	92	0		0	0
281	TOTAL EXCLUDED RECHARGES	94	9	9	0		0	0
3,006	PORTFOLIO TOTAL	2,626	2,432	2,360	Cr 72		Cr 37	0

Reconciliation of Latest Approved Budget

£'000

Original Budget 2014/15

2,626

Allocation of Merit Awards

5

Public Health recharge adjustments

Cr 200

Latest Approved Budget for 2014/15

2,431

Memorandum Items

Insurance

0

IAS19 (FRS17)

86

Excluded Recharges

Cr 85

Reported Latest Approved Budget for 2014/15

2,432

REASONS FOR VARIATIONS**1. Mortuary and Coroners Service Cr £7k**

There is an underspend on Mortuary costs of £6k as the existing fixed rate contract is still in force. The new contract for the Mortuary at the Princess Royal University Hospital has not yet been finalised by Kings NHS management in light of their future expansion plans. There is also a minor underspend of £1k on the Coroners Service.

2. Public Protection Cr £65k

There is a net underspend of £65k within Public Protection. £21k is the result of underspends on Employee costs, due to vacancies, including that of the CCTV manager and a Dr £7k from minor variations across other running expenses.

The number of dogs being kept in kennels and associated medical costs have been lower than previous years partly helped by the mild winter and has resulted in an underspend of Cr £23k for 2014/15.

There is a net surplus of income of Cr £28k, mainly due to a higher level of licence fees than estimated by the Licensing Manager for 2014/15.

Summary of variations within Public Protection:

	£'000
Variations within employee costs	Cr 21
Net variations on Supplies and Services	7
Stray dogs kennelling contract	Cr 23
Net surplus of income	Cr 28
Total variation for Public Protection	Cr 65

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned:

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

Analysis of Members' Initiatives - Earmarked Reserves @ 31 March 2015

Item	Division / Service Area	Responsible Officer	Allocation £'000	Spend To 31.3.15 £'000	Balance Available £'000	Comments on Progress of Scheme
Targeted Neighbourhood Activity	PPS - Public Health Complaints & Anti-Social Behaviour	Jim McGowan	150	44	106	Activities progressing as per agreed proposals.
TOTAL			150	44	106	

It should be noted that works totalling £20.1k have been completed as detailed below, however the cost has been funded from underspends within the Portfolio Budget during 2014/15 rather than from the Earmarked Reserve.

Site	Spend £'000	Works
Teal Avenue/Wagtail Way	3.4	Remove vegetation and restore verge
Park Road	7.8	Remove vegetation, restore verge and erect fencing
Watermeadows	0.3	Create wild flower area
Charlton Parade	1.4	Planting
Star Lane	4.6	Clear area and remove fly tipping
Watermeadows	0.9	Move goal posts and renovate
No. 56 Kent Road	0.3	Remove trees
14 Berens Road	0.4	Cut back trees and hedges
High Street/Millbrook Lane	1.0	Remove roses, top up and plant lavender
	20.1	

Portfolio Holder Funds 2014/15

	Budget Allocation £	Actual Spend £	Budget Balance £
Portfolio Holder Fund Grants (£51,930)			
Purple Flag Scheme		2,500	
Operation Condor		2,000	
Adult Safeguarding - rogues & scams		1,216	
Safer Bromley News		5,000	
Barriers Mottingham Recreation Ground		5,000	
Trading Standards covert camera equipment		1,500	
Purple Flag Scheme - part 2		3,122	
Height Barriers in Parks		23,234	
Doorstep crime materials		3,565	
Operation Triangle		187	
Edge Bicycle Recycling		4,936	
	51,930	52,260	-330
Youth Diversion Expenditure (£48,250)			
Coney Hall Skateboard Facility		6,000	
Summer Activity Fund		36,000	
Boxing 4 Schools		2,740	
Junior Citizen Scheme supplies		1,980	
junior citizen scheme contributions		1,200	
	48,250	47,920	330
Total Portfolio Holder's Grants 2014/15	100,180	100,180	0

Report No.
ES15044

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 30 June 2015

Decision Type: Non-Urgent Executive Key

Title: DRAFT PORTFOLIO PLAN 2015/16

Contact Officer: Kirsty Armstrong, Business Coordinator
Tel: 020 8313 4727 E-mail: Kirsty.Armstrong@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: (All Wards);

1. Reason for report

This report provides a draft of the Public Protection and Safety Portfolio Plan for 2015/16.

2. RECOMMENDATION(S)

- 2.1 The Public Protection and Safety Policy Development and Scrutiny Committee is invited to comment on the proposed Portfolio Plan for 2015/16. The plan includes an outline of activity in all areas of Public Protection work delivered by the Council, and through the Council's leadership of the Safer Bromley Partnership.
- 2.2 Subject to comments from the Policy Development and Scrutiny Committee, the Portfolio Holder is asked to adopt the attached Portfolio Plan for 2015/16.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People Excellent Council Quality Environment Safer Bromley Supporting Independence Vibrant, Thriving Town Centres
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Public Protection and Safety Portfolio
 4. Total current budget for this head: £2.12m and MOPAC grant funding of £340k
 5. Source of funding: Existing controllable revenue budgets 2015/16
-

Staff

1. Number of staff (current and additional): 51FTEs
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement: numerous statutes covering Public Health and Safety, Environmental Protection, Licensing, Consumer Protection, Anti-Social Behaviour, Food Safety, and Control of Communicable Diseases, etc.
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All of the Council's customers (including council tax payers) and users of the services.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: n/a

3. COMMENTARY

- 3.1 The Public Protection and Safety Portfolio provides a lead in the delivery of the Council's activity to ensure that Bromley continues to become a safer place for its residents and those that visit the borough. The scope of the Portfolio is wide, and cuts across many of the key areas of work within the authority. While much of the work outlined within this plan is delivered by the Public Protection team (Environment and Community Services), it is acknowledged that the development of effective partnerships, and the support for other areas of activity, are crucial in delivering a safe and secure borough.
- 3.2 For 2015/16, the focus of activity will be to achieve further positive outcomes, while ensuring that services remain value for money. In particular, the following priorities have been highlighted:
- Target night-time anti-social behaviour problem areas through a joint Council-Police initiative to tackle violence, nuisance and disorder, and through supporting the application for the Purple Flag Award for Beckenham
 - Take action against rogue traders, particularly those who target the vulnerable, through preventative and enforcement activity with banks and adult safeguarding partners.
 - Tackle the sale of age-restricted products, particularly alcohol and tobacco, through test purchase operations.
 - Inspect 100% of high-risk food businesses (Risk Category A and B hygiene) to ensure food safety standards are met.
 - Provide the CCTV monitoring service for town centres and other key areas.
- 3.3 These ambitions are reflected within the Portfolio Plan, and it is divided across the range of service functions provided by the Public Protection and Safety division (Environment and Community Services). The Portfolio Plan also acknowledges the important role played by other agencies, and, in particular, the support for effective partnerships that deliver reductions in offending and anti-social behaviour. As such, the Portfolio Plan includes a section relating to these partnerships and the associated priorities for action. The Public Protection and Safety Portfolio Holder and Policy Development and Scrutiny Committee will continue to manage and deliver services that will support work to reduce harm caused by illegal drugs, reduce youth offending, and protect vulnerable adults within the borough.
- 3.4 The proposed Portfolio Plan for 2015/16 is attached in Appendix 1 and sets out the details of the targets for the coming year. It is intended that the information and activity contained within the Plan are indicative of a broader approach to reducing crime and anti-social behaviour within the borough. Throughout the year, Members will be provided with updates in relation to the targets identified, and will receive presentations in relation to a broad range of work that is undertaken in order to maintain the borough's reputation as a safe environment. Members are asked to provide comments on the attached plan, and to recommend to the Portfolio Holder for Public Protection and Safety that the proposed Portfolio Plan is adopted for 2015/16.
- 3.5 The Public Protection Division also manage the Emergency Planning Service, although the actual budget and delivery is within the responsibility of the Environment Portfolio. For information, the main aim for this service for 2015/16 is to review the emergency plan for Bromley Town Centre, working with local businesses, partner agencies, and emergency services.
- 3.6 The contract monitoring summary for CCTV monitoring, the Portfolio's sole contract over the value of £500,000, is attached for information as Appendix 2, in accordance with Procurement

requirements. The other contracts within the Portfolio are of a lower value, and are listed in Appendix 2 (Public Protection and Safety Contracts Register Summary) of the Work Programme and Contracts Register, Report No: CSD15063 (30th June 2015).

4. POLICY IMPLICATIONS

- 4.1 The attached Portfolio Plan is recommended as a summary of activity and accountability in relation to the Council's role in making the borough a safer place. Reducing crime and anti-social behaviour continue to be significant priorities for the Council, both in the activities delivered across a wide range of services, and in the Council's leadership of key multi-agency partners.

5. FINANCIAL IMPLICATIONS

- 5.1 The priorities, as set out in this report, will be delivered within the resources identified in the Portfolio budget for 2015/16 (£2.12m), together with any further external funding that can be secured.

Non-Applicable Sections:	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Public Protection and Safety Portfolio Plan 2015/16

Public Protection Portfolio Plan 2015/16

Introduction

I am proud that we live in a safe borough and that the Council has continued to play a leading role in maintaining community safety and supporting residents and businesses. I understand at first hand the impact that crime and anti-social behaviour can have on people's lives, and this continues to be one of my absolute priorities. The climate continues to be financially challenging. We are working with colleagues to support the development of the Council as a commissioning authority, ensuring that excellent services are delivered in the most cost-effective, efficient way.

In the past year overall levels of crime have continued to fall, including target areas such as burglary, making Bromley one of the safest boroughs in London. I am immensely proud of the work that the Council has delivered to make the borough a safer place both as the primary delivery agent, and in leading on the development and implementation of crime-reducing partnership activities. Even more so, I am proud of the determined effort delivered by local residents and businesses to maintain the borough's record of crime reduction. The challenge remains to reduce crime and anti-social behaviour, and to increase community engagement to ensure the borough is a safer place.

As Portfolio Holder I believe I have a lead role to focus our activities on some of the most vulnerable in our society, be they elderly residents, young people, or local traders. We know only too well the threats posed by illegal activity, and we remain committed to keeping the borough safe. By ensuring that we deliver our priorities, as outlined in the following pages, we are confident that, working together, we can deliver a safer borough.

We continue to be committed to working in partnership. Not only will we maximise the opportunities to reduce crime and disorder by engaging with other departments and teams within the Council, but we will work hard to continue to develop supportive and productive partnerships with other agencies, such as the Police, Fire Brigade and Probation Service, to maximise the opportunity to reduce crime and disorder. Ultimately, we will also seek to develop further and to build on the excellent work of our residents and communities in tackling crime and disorder.

Councillor Kate Lymer

Portfolio Holder for Public Protection and Safety

Outcome 1	We will keep Bromley safe
Issues	Community Safety
	Anti-Social Behaviour and Youth Crime
	Domestic Violence

Aim	The Community Safety team proactively works to prevent crime and reinforce confidence in the borough as a safe place		
In 2015/16, we will:		Head of Service	RAG status (and comments)
1.1	Tackle anti-social behaviour through the delivery of targeted, intelligence-led operations with the Police. (Operation Crystal – 1A)	Rob Vale	
1.2	Support young people to remain in education, employment and training, through our mentoring service . (1B)	Jane Belding	
1.3	Ensure all victims of domestic violence involved in criminal Court procedures are offered the support of an advocate. (1C)	Rob Vale	
1.4	Provide support for the Safer Bromley Partnership Board .	Rob Vale	
1.5	Target night-time anti-social behaviour problem areas through a joint Council-Police initiative to tackle alcohol-related nuisance, crime and disorder, supporting the Purple Flag award for Beckenham. (1D)	Paul Lehane	
1.6	Support the Home Office recommendations with regards to the Gangs Review .	Rob Vale	
1.7	Work with partners to eradicate the supply of New Psychoactive Substances , and seek to apply powers and tools from any forthcoming legislation. (1E)	Rob Vale	

Outcome 2	We will protect consumers
Issues	Rogue traders, scams and bogus callers
	Under-age sales

Aim	The Trading Standards team protects consumers, and in particular the vulnerable, to ensure there is a fair, safe and genuine trading environment.		
In 2015/16, we will:		Head of Service	RAG status (and comments)
2.1	Take action against rogue traders , particularly those who target the vulnerable, through preventative and enforcement activity with banks and adult safeguarding partners. (2A)	Rob Vale	
2.2	Provide a rapid response service to all victims of doorstep crimes and scams . (2B)	Rob Vale	
2.3	Tackle the sale of age-restricted products , particularly alcohol and tobacco, through test purchase operations. (2C)	Rob Vale	
2.4	Prevent consumer detriment by improving compliance and tackling problem traders. (2D, 2E)	Rob Vale	

Outcome 3	We will support and regulate businesses
Issues	Food Safety
	Licensing
	Health and Safety
	Business Resilience

Aim	The Food, Health and Safety and Licensing team supports and regulates businesses to ensure safe food, safe and healthy workplaces, and licence conditions are met.		
In 2015/16, we will:		Head of Service	RAG status (and comments)
3.1	Inspect 100% of high-risk food businesses (Risk Category A and B hygiene) to ensure food safety standards are met. (3A)	Paul Lehane	
3.2	Investigate significant complaints, accident reports and other notifications. (3B)	Paul Lehane	
3.3	Undertake the statutory review of licensing policies for alcohol and gambling , to be in place by January 2016.	Paul Lehane	

Outcome 4	We will protect the environment
Issues	Environmental damage
	Complex industrial noise pollution
	Community noise

Aim	The Environmental Protection team manages air quality, drainage issues, land contamination, public health nuisance and noise, CCTV, housing enforcement, and pest control.		
In 2015/16, we will:		Head of Service	RAG status (and comments)
4.1	Work proactively with offenders and potential offenders to reduce noise nuisance . (4A)	Jim McGowan	
4.2	Provide the CCTV monitoring service for town centres and other key areas. (4B)	Jim McGowan	
4.3	Oversee the refurbishment of the CCTV control room .	Jim McGowan	
4.4	Develop a computerised system for contaminated land reporting . (4C)	Jim McGowan	
4.5	Depending on the result of the new lease negotiations, analyse and expand the current noise plan for Biggin Hill .	Jim McGowan	

Public Protection Portfolio Plan 2015-16

Appendix 1: Performance Indicators

Performance Indicators		13/14 Actual	14/15 Target	14/15 Actual	15/16 Target
1A	Number of Operation Crystal initiatives carried out	12	12	12	12
1B	Number of mentoring relationships forged	142	100	154	100
1C	Percentage of victims of domestic abuse offered the support of an advocate	NEW	NEW	TBC	TBC
1D	Number of initiatives carried out to reduce alcohol-related nuisance, crime and disorder	NEW	NEW	NEW	10
1E	Percentage eradication of high street outlets of new psychoactive substances	NEW	NEW	50%	100%
2A	Number of referrals of doorstep crime incidents from banks and adult safeguarding partners	26	30	45	50
2B	Number of rapid response interventions resulting in a real saving to consumers	68	80	42	50
2C	Number of test purchase operations to detect the sale of age-restricted products	121	80	156	N/A
2D	Number of enforcement actions in relation to traders causing consumer detriment	69	60	69	60
2E	Number of businesses to receive education regarding under-age sales – to be changed to: Percentage inspection of all failed CH25 and non-compliant businesses	107	150	114	100% (see change)
3A	Number of inspections of high-risk businesses undertaken	NEW	NEW	NEW	132
3B	Number of significant complaints and accident reports/notifications investigated	NEW	150	176	150
4A	Inspections of noise limitation devices	20	20	20	20
4B	Number of packages of evidence supplied	NEW	NEW	NEW	300
4C	Number of reports produced on contaminated land	NEW	10	20	25

	Contract Title	<ul style="list-style-type: none"> • CCTV Monitoring
Contract Background	Register Number	<ul style="list-style-type: none"> • 047305
	Manager	<ul style="list-style-type: none"> • Jim McGowan
	Contractor(s)	<ul style="list-style-type: none"> • OCS Ltd
	Term <i>(start date, end date, extensions – current expiry date in bold)</i>	<ul style="list-style-type: none"> • Core Term: 3 years (2 year extension option): 01.04.2012 to 31.03.15/17 • Extension none yet taken • Contract 3 + 2 year extension option
	Key Reports <i>(e.g. Gate Reports / Waivers / Extensions)</i>	<ul style="list-style-type: none"> • Original Contract Report: ES 12025 (Part 2 report: not publicly available), 01.02.12 (Exec) • Extension Report – none • Waiver Reports – none
	Description <i>(Contract summary plus latest developments)</i>	<ul style="list-style-type: none"> • Contract covers the 24-hour staffing of the CCTV control room, to monitor the borough's CCTV systems, and to manage and operate the control room. • Maintenance of the system is covered by a separate contract (047309). • Contract prices are fixed for 3 years then will be increased annually by CPIX.
	Material Changes <i>(significant changes since contract award)</i>	<ul style="list-style-type: none"> • No material changes
	Regulatory requirement <i>(Statutory basis for service provision & legislative compliance)</i>	<u>Statutory Basis</u> <ul style="list-style-type: none"> • Not a statutory service
Financial Data	Total Contract Value	<ul style="list-style-type: none"> • £1,263,258
	Finance Notes	<ul style="list-style-type: none"> • None
	2014/15	<ul style="list-style-type: none"> • Latest Approved Budget: £256,150 • Actual Spend (out-turn): £258,038
	2015/16	<ul style="list-style-type: none"> • Budget: £259,990
Contract Monitoring	Contract Monitoring <i>(Key outputs / outcomes compared with target)</i>	TBC
	Benchmarking <i>(comparative data / peer review etc)</i>	<ul style="list-style-type: none"> • LB Bexley £700,000 p.a. and no ownership of system. • LB Bromley has full ownership of all equipment and systems, and budget is £540,000
	Customer Satisfaction & Complaints	<ul style="list-style-type: none"> • No complaints received
	Audits <i>(Internal / External)</i>	<ul style="list-style-type: none"> • No internal audits
Contract Management	Linked Strategies / Plans (E&CS Summaries)	<ul style="list-style-type: none"> • Public Protection Portfolio Plan
	Linked Services / Contracts	<u>Link Contracts</u> <ul style="list-style-type: none"> • Parking CCTV
	Portfolio Plan Reference	<ul style="list-style-type: none"> • Public Protection Portfolio Plan Outcome 4: We will protect the environment • Aim 4.2: Provide the CCTV monitoring service for town centres and other key areas
	Risk Management <i>(what might prevent us achieving our outcomes/targets?)</i>	<ul style="list-style-type: none"> • ENV/ENP.0096: Failure to upgrade Closed Circuit Television (CCTV) system, which is no longer technically supported, leading to service loss – mitigated by control room rebuild.
	Critical ICT systems & Information Governance	<u>Critical ICT Systems</u> <ul style="list-style-type: none"> • Vigilant digital recorder and video wall control system and Meyertech matrix and camera control system. <u>Information Governance</u> <ul style="list-style-type: none"> • Data retention rules apply.
	Communications	<ul style="list-style-type: none"> • No proposals to promote the service • Open day planned for late 2015
	Quality Systems	<ul style="list-style-type: none"> • OCS is a member of the SIA ACS for PSS CCTV services.

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Report No.
ES15046

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 30 June 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MOPAC UPDATE

Contact Officer: Kirsty Armstrong, Business Coordinator
Tel: 020 8313 4727 E-mail: Kirsty.Armstrong@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: All

1. Reason for report

This report is presented to update the Public Protection and Safety Policy Development and Scrutiny Committee on the annual submission to the Mayor's Office for Policing and Crime (MOPAC).

2. **RECOMMENDATION(S)**

2.1 Members of the Public Protection and Safety PDS Committee are asked to note the contents of the report.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Safer Bromley
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Community Safety
 4. Total current budget for this head: £1.481m over 4 years (£278k 2013/14; £403k 2014/15; £398k 2015/16; £402k 2016/17)
 5. Source of funding: Mayor's Office for Policing and Crime
-

Staff

1. Number of staff (current and additional): 2 FTEs and staff time covering the out-of-hours noise service
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The project areas target specific community groups, as detailed in the grant agreements. The wider community will benefit from the project outcomes.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 2014/15 was the second year of the four-year Local Crime Prevention Fund directed by the Mayor's Office for Policing and Crime.
- 3.2 The programme is monitored by MOPAC through quarterly and annual returns. The London Borough of Bromley's full annual submission is attached as an appendix. This has been approved, following a dialogue meeting with MOPAC, and payment has been made in full. Targets have largely been met or exceeded.
- 3.3 The table below provides a summary of the projects for information. Full information is contained within the Grant Agreement.

Project	Description	Rationale
Domestic Abuse Advocacy Project	Funding used to commission the project through Bromley Victim Support. Two Independent Domestic Abuse Advocates (IDVAs) are placed within Bromley Police Station and receive referrals directly through the Police system for every high-risk victim of domestic abuse who reports to the police. Their primary role is to support victims through the criminal justice system and to represent the views of the victim at MARAC. A third IDVA is placed in the community working with medium and high-risk victims not engaged with the criminal justice system and delivering prevention workshops to young people.	The project exists to increase victim safety and to improve conviction rates for domestic abuse crimes by providing dedicated support, advocacy, and advice to victims from their first point of contact with the Police, and to victims in the community.
Community Domestic Abuse Project	Funding used to provide: <ul style="list-style-type: none"> • Premises and publicity for a One-Stop Shop, a multi-agency drop-in advice service, which receives support in kind from Housing Options, Victim Support, Bromley Women's Aid, local family solicitors and the Police; • Keys to Freedom, a 12-week course that educates participants about domestic abuse; • Perpetrator Programme (contribution to costs), a 24-week programme for male perpetrators of domestic abuse, with up to 20 individual counselling sessions for participants. A parallel support group, and counselling sessions, will also be available for their female partners or ex-partners. 	<ul style="list-style-type: none"> • The One-Stop Shop meets a demonstrable need, and the majority of clients are referred by the Police. It is their first point of contact with specialist domestic abuse services. • There has been a consistent demand for the Keys to Freedom support group, and it has been proven to reduce re-victimisation. • The Perpetrator Programme is in response to a 2012 audit, which found there was no provision for perpetrators of domestic violence who wish to change their behaviour.
Safer Bromley Van	Funding used for the Borough's portion of a shared service with Lewisham to provide home security to victims of crime and vulnerable residents. The project is managed by Victim Support Bromley, and the work is carried out by a qualified	The aims of the project are crime prevention, reducing fear of crime, and repeat revictimisation for victims of burglary and other vulnerable people.

	carpenter.	
Community Safety Mentoring Programme	Funding used to extend the Community Safety Mentoring Programme. It targets young people identified as at risk of developing criminal and anti-social behaviours, who are referred from the Youth Offending Team and Anti-Social Behaviour Unit, as well as vulnerable young people identified by a number of Council services as at risk of/not participating in Education, Employment or Training. The young people are matched with volunteer mentors.	Mentoring time has a demonstrable impact on the future behaviour of mentees, enabling them to play an appropriate role in society and prepare for a better future.
Bromley Anti-Social Behaviour Targeted Initiatives	<p>Funding will be used for the organisation of Operation Crystal and a targeted 'out of hours' noise service – Targeted Neighbourhood Noise.</p> <ul style="list-style-type: none"> • Operation Crystal will target 16 anti-social behaviour hot-spot areas, with multi-agency operations, with a high-density enforcement focus within each area for three months. • The out-of-hours noise service will comprise of a neighbourhood noise control service and a rapid response party control service that operates outside office hours (1700 to 0300), over weekends (2200 Saturday to 0400 Sunday), and at times of the year when anti-social behaviour through noise increases, e.g. Halloween. 	<ul style="list-style-type: none"> • Operation Crystal is a Council-led operation to bring public resources together, targeting anti-social behaviour and enviro-crime, while also promoting local community pride. • The Targeted Neighbourhood Noise initiative is in response to the finding that noise is one of the main causes of anti-social behaviour complaints in the borough – and 2,500 are received out of hours.

3.4 MOPAC has agreed to minor amendments to the Grant Agreement to ensure that the programme directly aligns with local aims and targets. As the Borough has previously met or exceeded the majority of its performance indicators, MOPAC has requested that fewer indicators are submitted for review in 2015/16.

4. POLICY IMPLICATIONS

4.1 The project outcomes contribute to the Building a Better Bromley priorities.

5. FINANCIAL IMPLICATIONS

5.1 The table below details the total funding from MOPAC over the four years:

Project	2013/14	2014/15	2015/16	2016/17
	£	£	£	£
Domestic Abuse Strategy Co-ordinator	41,982	45,000	45,000	45,000
Domestic Abuse Advocacy Project	21,028	122,539	122,539	122,539

Community Domestic Abuse Projects	55,621	64,619	59,619	59,619
Safer Bromley Van	25,257	27,073	27,073	30,573
Community Safety Mentoring Programme	54,110	58,000	58,000	58,000
Bromley Anti-Social Behaviour targeted initiatives	80,233	86,000	86,000	86,000
Total	278,231	403,231	398,231	401,731

5.2 It should be noted that the Community Safety Mentoring Programme is delivered from within the Education Portfolio.

6. PERSONNEL IMPLICATIONS

6.1 Two FTE posts in the Anti-Social Behaviour and Community Safety team are dependent on the continued funding.

Non-Applicable Sections:	Legal
Background Documents: (Access via Contact Officer)	

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End-of-year monitoring form:
Title of initiative: B4. Domestic Abuse Advocacy Projects

If a variance is reported, please explain the reason			
Outline of project outcomes	Proposed outcome	Outcome achieved (yes/no) and explanation	Evidence for outcome
	1. Increase in conviction rate by 0.5%	Yes – 70.1% (T: 65.7%)	Victim Support records
	2. Increase number of referrals other than from Police by 25%	No – 12.5% (T: 25%)	Victim Support records
	3. Delivery of prevention workshops to young people	Yes – 1159 (T: 1100)	Victim Support records
	4. 80% or more satisfied with the service	Yes – 89.25% (T: 80%)	Victim Support records – client feedback upon closure of case
	5. 60% or more reporting an increase in feelings of safety	Yes – 83% (T: 60%)	Victim Support records – client feedback upon closure of case
	6. 60% or more reporting an increase in awareness of help available	Yes – 91.5% (T: 60%)	Victim Support records – client feedback upon closure of case
	7. 60% or more reporting an increase in confidence	Yes – 75.25% (T: 60%)	Victim Support records – client feedback upon closure of case
	8. 60% or more reporting an increase in feeling positive about the future	Yes – 75.25% (T: 60%)	Victim Support records – client feedback upon closure of case
	9. Baseline of 40 member agencies maintaining membership of domestic abuse and VAWG forum	Yes – 86 agencies (T: 40)	Meeting records – mailing list
Highlighted risks	<p>The target regarding non-Police referrals has been missed.</p> <p>One possible explanation for this is that we have seen a 30% increase in Police reports of domestic abuse in Bromley this year, many of whom are first-time reporters, and so it may be that those who would have been referred to Victim Support through another route are now reporting to the Police and so getting support through them.</p> <p>In addition, there have been several changes of staff this year for the IDVAs, with some covering short-term to ensure no break in service – this could have impacted Victim Support’s capacity to build networks with other agencies and thus generate referrals.</p> <p>This target is being re-negotiated for next year.</p>		
Summary of project achievements	<p>This project has exceeded or greatly exceeded all other targets – of particular note is the exceptional conviction rate for cases supported by IDVAs, which is 5% higher than average convictions of all Bromley cases.</p> <p>Additionally, the positive impacts for clients are impressive, with 83% reporting feeling safer, and 75.25% feeling positive about the future.</p> <p>Despite staffing changes in the IDVAs this year, Victim Support has worked hard to cover vacancies and minimise the impact on the service in Bromley, and the project’s performance is a credit to them, given these operational</p>		

	<p>challenges.</p> <p>The Domestic Abuse and VAWG Forum has also performed well, with 86 members engaged on the mailing list. The forum is currently being redesigned as a champions' scheme, which will formalise members' responsibilities and ensure information is cascaded back to teams. The accountability of the forum has also been reviewed and now will be managed by a sub-group of the Safer Bromley Partnership. It will also report annually to the Bromley Safeguarding Children Board and Bromley Safeguarding Adults Board.</p>	
Additional issues	See discussions regarding risk and achievements above.	
Confirmation of achieved matched funding	<p>2014/15 matched funding outlined in original bid:</p> <p>Organisation: Bromley Met Police</p> <p>Amount of funding: Not quantified</p> <p>Description: Office space and IT provision for 2 IDVAs</p>	<p>2014/15 actual matched funding received:</p> <p>Organisation: Bromley Met Police</p> <p>Amount of funding: Not quantified</p> <p>Description: Office space and IT provision for 2 IDVAs</p>
Reasons why matched funding has reduced from that expected, if applicable	N/A	
Information on whether matched funding has changed for future years, from that specified in the final approved bid	No change	

End-of-year monitoring form:

Title of initiative: B5. Community Domestic Abuse Projects

If a variance is reported, please explain the reason			
Outline of project outcomes	Proposed outcome	Outcome achieved (yes/no) and explanation	Evidence for outcome
	1. Increase attendances at One Stop Shop by 10% year on year	No – 298 (T: 330)	Bromley Women’s Aid records
	2. Reduce experience of abuse six months after completing course	Yes – 78.5% (T: 70%)	Bromley Women’s Aid records – client-completed questionnaire at end of course
	3. Reduced Child Protection involvement (for those who had CP) six months after completing course	Yes – 100% (T: 70%)	Bromley Women’s Aid records – client-completed questionnaire at end of course
	4. Increased ability to spot and deal with abusive behaviour six months after completing course	Yes – 96.8% (T: 70%)	Bromley Women’s Aid records – client-completed questionnaire at end of course
	5. Increased feelings of safety six months after completing course	No – 78.6% (T: 80%)	Bromley Women’s Aid records – client-completed questionnaire at end of course
	6. Increased ability to spot and deal with abusive behaviour six months after completing course	Yes – 97.6% (T: 80%)	Bromley Women’s Aid records – client-completed questionnaire at end of course
	7. Increased self-esteem and confidence six months after completing course	Yes – 92% (T: 80%)	Bromley Women’s Aid records – client-completed questionnaire at end of course
	8. Increased understanding of the effects of domestic abuse on children six months after completing course	Yes – 90% (T: 80%)	Bromley Women’s Aid records – client-completed questionnaire at end of course
	9. Percentage of referrals assessed	Yes – 66% (T: 40%)	TRYangle records
	10. Percentage of referrals engaged (joining the programme)	Yes – 48% (T: 35%)	TRYangle records
	11. Percentage of referrals still engaged at halfway point	Yes – 59% (T: 20%)	TRYangle records
	12. Perpetrators’ assessments of changes in their behaviour – reduction of abusive behaviours	Yes – 92% (T: >70%)	TRYangle records
	13. Victims’ feelings of safety – increased feelings of safety	Yes – 93% (T: >70%)	TRYangle records

	14. Referring professional's assessment of changes in behaviour at the end of the programme – reduced abusive behaviour	Yes – 93% (T: >60%)	TRYangle records
	15. Referring professional's assessment of impact on any children at the end of the programme – positive impact measured	Yes – 93% (T: >70%)	TRYangle records
	16. Reduction in child protection involvement (due to DV) at the end of the programme	Yes – 78% (T: >70%)	TRYangle records
	17. Referring professional's assessment of impact on any children one year after the end of the programme – positive impact measured	Yes – 100% (T: >50%)	TRYangle records
	18. Multi-agency training	Yes = 4 (T: 4)	Domestic Abuse and VAWG
	19. Multi-agency training – percentage of participants evaluating training and excellent	Yes – 93.7% (T: 70%)	Domestic Abuse and VAWG Commissioner's records
Highlighted risks	<p>One Stop Shop attendance – this target is being renegotiated for 2015-17, as physical space constraints as well as staff availability limits the number of clients who can be seen in this service.</p> <p>Keys to Freedom – increased feelings of safety measure has missed the target. This is part of the follow-up evaluation for women who completed the course six months previously. In Q3 fewer than a third of women who completed the course were contactable for follow-up (many women change their numbers frequently due to the experience of abuse, and, given potential risks, we do not send letters without being able to speak to the individual), and so, as two women said they felt their safety was the same, this has skewed the results, meaning the annual target has been missed by 1.4%.</p> <p>Perpetrator Programme – the current provider cannot continue with this contract, and the service will be taken over from 30/05/2015; targets for 2015/16 and 2016/17 are under negotiation.</p>		
Summary of project achievements	<p>Some specific areas of these projects have performed exceptionally well this year – in particular the Support Groups have been shown to have a profound and lasting impact on participants' ability to spot and deal with abusive behaviour, which is key to the reduction of re-victimisation.</p> <p>Bromley Women's Aid are constantly reviewing the content of their support groups, and are currently working with RASASC to include more information and support regarding sexual abuse in the context of domestic abuse. BWA is also looking at the possibility of running groups specifically for young people.</p> <p>The Perpetrator Programme has performed especially well, particularly when considering the organisational difficulties the provider has had over the last two quarters. Their engagement rate at the halfway point of the programme was almost triple the target; and the outcomes reported by both men attending the programme, their ex/partners, and professionals working with any children in the family have all well exceeded the targets.</p>		

Additional issues	N/A	
Confirmation of achieved matched funding	<p>2014/15 matched funding outlined in original bid:</p> <p>Organisation: Bromley Met Police, LBB Housing Options, Victim Support, Bromley Women's Aid, various local solicitors Amount of funding: Not quantified Description: Staff time to provide advice and support at the One Stop Shop</p> <p>Organisation: Bromley Children's Project Amount of funding: Not quantified Description: Venues and crèche provision for Support Groups</p> <p>Organisation: Bromley Children's Project Amount of funding: Not quantified Description: Venue and crèche provision for Perpetrator Programme partner support work</p> <p>Organisation: Bromley Safeguarding Children Board Amount of funding: Not quantified Description: Administration, venues, and catering for multi-agency training days</p>	<p>2014/15 actual matched funding received:</p> <p>Organisation: Bromley Met Police, LBB Housing Options, Victim Support, Bromley Women's Aid, various local solicitors Amount of funding: Not quantified Description: Staff time to provide advice and support at the One Stop Shop</p> <p>Organisation: Bromley Children's Project Amount of funding: Not quantified Description: Venues and crèche provision for Support Groups</p> <p>Organisation: Bromley Children's Project Amount of funding: Not quantified Description: Venue and crèche provision for Perpetrator Programme partner support work</p> <p>Organisation: Bromley Safeguarding Children Board Amount of funding: Not quantified Description: Administration, venues, and catering for multi-agency training days</p>
Reasons why matched funding has reduced from that expected, if applicable	N/A	
Information on whether matched funding has changed for future years, from that specified in the final approved bid	There is no indication that this matched funding will change; however, as the provider of the Perpetrator Programme will be changing, this may mean some changes to requirements.	

End-of-year monitoring form:

Title of initiative: B6. Safer Bromley Van

If a variance is reported, please explain the reason			
Outline of project outcomes	Proposed outcome	Outcome achieved (yes/no) and explanation	Evidence for outcome
	1. Number of referrals	Yes – 411 (T:400)	Victim Support records
	2(a). Timescale of works – all works	Yes – 100%	Victim Support records
	2(b). Timescale of works – domestic violence	Yes – 100%	Victim Support records
	3. Reduction in repeat victimisation of Bromley Van clients	Yes – 0.3% (T: <5%)	Victim Support records and Police feedback
	4. Client satisfaction	Yes – 94.75% (T: 90%)	Victim Support records – client questionnaire
	5. Client feelings of safety – percentage increase	Yes – 92.25% (T: 90%)	Victim Support records – client questionnaire
Highlighted risks	None known.		
Summary of project achievements	The very low rate of revictimisation has been particularly impressive for this project this year – it is anticipated that up to 14% of burglary victims are revictimised within a year, and this project has therefore had a huge impact in providing security works and advice to clients.		
Additional issues	None.		
Confirmation of achieved matched funding	2014/15 matched funding outlined in original bid: Organisation: LBB Housing Options Amount of funding: Costs for each domestic abuse case Description: To be invoiced for works.	2014/15 actual matched funding received: Organisation: LBB Housing Options Amount of funding: None Description: Victim Support yet to invoice	
Reasons why matched funding has reduced from that expected, if applicable	There has been an oversight, which means Victim Support has not invoiced LBB Housing Options for any of the domestic abuse work – the process and specifics of the agreement are being clarified to ensure the project is properly supported. All domestic abuse cases received a full service despite this.		
Information on whether matched funding has changed for future years, from that specified in the final approved bid	Please see above.		

End-of-year monitoring form:

Title of initiative: B9. Community Safety Mentoring Programme

If a variance is reported, please explain the reason			
Outline of project outcomes	Proposed outcome	Outcome achieved (yes/no) and explanation	Evidence for outcome
	1. To provide 100 volunteer mentor relationships per annum	Yes – 154 provided	LBB records
	2. Percentage of successfully completed mentoring relationships annually	Yes – 99% completed (T: 60%)	LBB records
	3. Percentage of participants receiving an ABC	Yes – >1%	LBB records
	4. Percentage of participants who report an improvement in Education, Employment or Training	No – 74%: see below for explanation (T: 80%)	Self-assessment questionnaires
	5. Percentage of participants who report an improvement in self esteem	No – 79%: see below for explanation (T: 80%)	Self-assessment questionnaires
	6. Reduction in first-time entries to the Youth Justice System	Yes – 72 – 19% reduction from 2013/14 (89) (T: 5%)	LBB figures
Highlighted risks	None.		
Summary of project achievements	<p>The project has achieved 154 mentoring relationships this financial year. Mentors have continued to meet with young people on a weekly basis, providing support and motivation. A number of mentoring relationships stood out this year. One was a relationship for a young person who is looked after. This young person was in an abusive relationship and the mentor was able to support the young person through a very difficult period, and encourage them to engage with the correct interventions. Another was a young person who came through the Youth Offending Team, who had an interest in joining the Army. He was matched with a mentor who had recently left the army, and was able to talk to him about the requirements and his expectations. Five young people who were attending a Pupil Referral Unit were matched with mentors. After meeting with their mentors, the school reported that they were all far more engaged and looking forward to transition to their secondary schools. The mentors continued the meetings at secondary school to build in some continuity, and they all settled in well, with no further anti-social behaviour. Mentors continued to provide support at 48 positive activity workshops, and to assist with reparation activities at Bromley YOS.</p> <p>The target of 80% for participants who report an improvement in Education, Employment or Training was not reached. A number of factors contributed to this result. The evaluation results are based on mentees' perception of their mentoring relationship. Many mentees already believed that they had no problems with attendance or participation in school life. Although they did not feel this was a positive outcome, other factors, including lack of escalation to ABC and an increase in self-esteem, confirm that mentoring was beneficial to them.</p> <p>We carried out evaluation with most mentees, and the following are some comments received:</p>		

	<ul style="list-style-type: none"> • She has helped me with moving on, rather than looking at the past. • I can figure out my feelings better now, and go on to do things I wouldn't have done before. I am more positive about things too. • She has helped me with my confidence. • I want to go to school more now, and Steven has helped me with this by the activities we have done. • I have improved my behaviour a lot since seeing him. • I'm feeling confident and proud of myself now. • He has boosted my confidence. • When some people were picking on me, I wanted to punch them, but she calmed me and said, "Walk away, count to five, and start again." • After I saw her, I would be in a good mood, and want to do more. • Ever since I've seen Jenny, I've got two certificates (for being good, and achieving things). • He gave me ways of not getting angry so quickly. • I've got someone to talk to. • I thought I would just fail, but he has helped me to turn around, and given me a different mind-set. • It's nice to come in and have someone to talk to. I am bad with attendance, but I come in for this. 	
Additional issues	None.	
Confirmation of achieved matched funding	<p>2014/15 matched funding outlined in original bid:</p> <p>Organisation: London Borough of Bromley Amount of funding: £29,000 Description: Comprised staff salary and running costs (including Council recharges) for the project (but excluding strategic management overhead, which is sourced from the Education Business Partnership, Behaviour Service, and Children's Social Care budgets).</p>	<p>2014/15 actual matched funding received:</p> <p>Organisation: London Borough of Bromley Amount of funding: £32,000 Description: Comprised staff salary and running costs (including Council recharges) for the project (but excluding strategic management overhead, which is sourced from the Education Business Partnership, Behaviour Service, and Children's Social Care budgets).</p> <p>Additionally, there is the in-kind contribution of time spent by mentors delivering the 154 mentoring relationships.</p>
Reasons why matched funding has reduced from that expected, if applicable	The original match figure was an estimate of the actual operational costs. The costs stated here are the actual costs. In the original application, the in-kind match funding represented by the time of volunteers engaged in the 154 mentoring relationships was not factored in. This would significantly increase the total match (cash and in-kind) funding for the project.	
Information on whether matched funding has changed for future years, from that specified in the final approved bid	There will be no change.	

End-of-year monitoring form:

Title of initiative: B12. Targeted Anti-Social Behaviour Initiatives

If a variance is reported, please explain the reason			
Outline of project outcomes	Proposed outcome	Outcome achieved (yes/no) and explanation	Evidence for outcome
	1(a). 5% year-on-year reduction in reporting of ASB within locality of operation	Yes: Kimmeridge (Jan-May 14): 50% Grove B (Apr-Aug 14): 65.91% Riverbirds (Jun-Oct 14): 57.14% Grove A (Jul-Nov 14): 54.17% Kimmeridge (Sep-Jan 15): 63.33% Overall: 58.19%	LBB data
	1(b). 5% increase year-on-year in number of local residents reporting 'no issues of concern'	No – no surveys have been undertaken. Following discussions with MOPAC and the Police, agreement has been reached to start doing surveys every six months in 2015/16.	Local Neighbourhood Policing Team survey
	1(c). Documented exit strategy agreement	N/A – work on the strategy starts in 2015/16, with an inaugural meeting on 22 April	ASB Coordinator plans
	2(a). 10% reduction in neighbourhood noise complaints in 13/14, and, in following years, an additional 2%	Yes – 2,800; 25.47% reduction on baseline (T:10%)	LBB data
	2(b). 20% increase in formal action by end of project (6-monthly reports)	No – 42 (T:46)	LBB data
	2(d). Reduce number of fly-tipping tonnage by 15% over three years (5% per year) based on first year figures for Crystal sites	Yes – 47.1t (T: 88.6t)	LBB data
Highlighted risks	Possible difficulties with community engagement and resources for exit strategies, which will be the subject of discussions with partners.		
Summary of project achievements	The intelligence-led targeting of high-profile offenders and visits to supervise known gang members have lowered offending and provided essential further information on individuals. Partners are encouraged to put forward ideas to address issues relevant to their particular field of operation for Operation Crystal, and, again, this is proving successful for all agencies concerned. As well as following the tried and tested format, next year we will concentrate on some matters relevant to the specific areas in question. Some of these have been identified through operations already carried out, and others have been suggested because they will enhance the effectiveness of Operation Crystal.		

	The success of Operation Crystal has resulted in interest from the Metropolitan Police Service at New Scotland Yard and the London Councils.	
Additional issues	No.	
Confirmation of achieved matched funding	N/A	N/A
Reasons why matched funding has reduced from that expected, if applicable	N/A	
Information on whether matched funding has changed for future years, from that specified in the final approved bid	N/A	

Report No.
ES15043

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT
AND SCRUTINY COMMITTEE

Date: Tuesday 30 June 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: ENFORCEMENT ACTIVITY OCT 2014-MARCH 2015

Contact Officer: Kirsty Armstrong, Business Coordinator
Tel: 020 8313 4727 E-mail: Kirsty.Armstrong@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward:

1. Reason for report

To advise Members of the activity undertaken by the Public Protection Division during the periods 1 September 2014 to 31 March 2015 relating to the annual Portfolio Plan and enforcement under delegated powers.

2. **RECOMMENDATION(S)**

Members are asked to:

2.1 Comment on the contents of this report;

2.2 Agree to receive further reports, every six months, on the activity relating to the Portfolio Plan and enforcement under delegated powers.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment Safer Bromley Vibrant, Thriving Town Centres: Further Details
-

Financial

1. Cost of proposal: : N/A
 2. Ongoing costs: N/A
 3. Budget head/performance centre: Public Protection and Safety Portfolio Budget
 4. Total current budget for this head: £2.331m
 5. Source of funding: Existing controllable revenue budget 2014/15
-

Staff

1. Number of staff (current and additional): 57.33 FTEs
 2. If from existing staff resources, number of staff hours: Not applicable
-

Legal

1. Legal Requirement: Statutory Requirement Numerous statutes covering Public Health and Safety, Environmental Protection, Licensing, Consumer Protection, Anti-Social Behaviour, Food Safety, and Control of Communicable Disease, etc.
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All of the Council's customers (including Council tax payers) and users of the service.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 At the meeting of the Public Protection and Safety, Policy Development and Scrutiny Committee on 15 November 2007, Members agreed they should receive reports of the enforcement activity undertaken by the Public Protection division on a six-monthly basis. On 22 October 2010, the Portfolio Holder of the Public Protection and Safety, Policy Development and Scrutiny Committee requested that this report should also include an update of Portfolio Plan activity.
- 3.2 The Public Protection and Safety Portfolio Plan activity between 1 April 2014 and 31 March 2015 is set out in Appendix 1 to this report.
- 3.3 The enforcement activity for the period 1 October 2014 to 31 March 2015 is set out in Appendix 2 to this report. This covers Public Protection enforcement (i.e. Environmental Protection, Food Safety, Public Health and Safety, Licensing, Trading Standards and Anti-Social Behaviour).

4. POLICY IMPLICATIONS

- 4.1 Enforcement activity is undertaken in accordance with the agreed Enforcement Policy:
 - a. The Public Protection Division undertakes its regulatory functions in accordance with risk assessment criteria, ensuring the service resources are focused upon those activities or practices that present the greatest risk to public health, safety or potential economic loss to the customer.
 - b. Consistency of approach aims to ensure that officers are consistent in the exercise of the discretion to achieve similar ends in similar circumstances, irrespective of which officer deals with the matter.
 - c. It is important to the service that people understand what is expected of them and what they should expect from the Council. This includes making it clear between statutory requirements (what they have to do), and, where relevant, what they do not have to do (advice or guidance on good practice).
 - d. Where enforcement action is necessary, officers will take appropriate action dependent upon the seriousness of any breach of the law. The action that they take will be proportionate to the seriousness of any breach of the law relating to the health, safety, quality of life or economic position of the local and business community.

5. FINANCIAL IMPLICATIONS

- 5.1 All enforcement activity is undertaken within existing resources and agreed grant allocation.

6. PERSONNEL IMPLICATIONS

- 6.1 All enforcement activity is undertaken within existing resources and agreed grant allocation.

Non-Applicable Sections:	Legal implications
Background Documents: (Access via Contact Officer)	Not applicable

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PUBLIC PROTECTION ENFORCEMENT ACTIVITY - STATUTORY NOTICES

Legislation	Description	NOTICES 01/10/13- 31/03/14	NOTICES 01/04/14- 30/09/14	NOTICES 01/10/14- 31/03/15
Environmental Protection Act 1990 S.80	Noise from amplified music (domestic premises)	4	8	6
Environmental Protection Act 1990 S.80	Noise from amplified music (commercial premises)	0	2	2
Environmental Protection Act 1990 S.80	Noise from intruder/vehicle alarms	5	9	2
Environmental Protection Act 1990 S.80	Other noise	9	9	0
Environmental Protection Act 1990 S.80	Bonfires	1	0	0
Environmental Protection Act 1990 S.80	Other nuisance	1	1	1
Environmental Protection Act 1990 S.80	Nuisance from premises	0	0	2
Environmental Protection Act 1990 S.80	Nuisance from light	0	1	0
Environmental Protection Act S.80	Nuisance from accumulations	16	13	6
Environmental Protection Act 1990	Provision of waste receptacles	0	0	0
Environmental Protection Act 1990	Litter	2	1	1
Environmental Protection Act 1990	Waste Transfer documentation	2	2	2
Environmental Protection Act 1990 S.71	Request for information (relating to flytipping)	5	3	2
Environmental Protection Act 1990 S.80	Nuisance from dog barking	0	4	0
Prevention of Damage by Pests Act 1949 S.04	Removal of rubbish and treatment for pests	24	35	17
Public Health Act 1936 S.287	Notice of intention to enter premises	6	4	4
Public Health Act 1936 S.83	Filthy and verminous premises	7	1	2
Public Health Act 1936 S.78	Cleansing alleyways	0	7	0
Control of Pollution Act 1960 S.60	Pollution from construction sites (noise/dust, etc)	3	9	2
Local Government (Misc Provisions) Act 1976 S.16	Requisition for information	9	6	12
Local Government (Misc Provisions) Act 1976 S.20	Sanitary accommodation	0	0	0
Local Government (Misc Provisions) Act 1976 S.35	Clearing obstructions in drains	0	0	0

Local Government (Misc Provisions) Act 1976 S.29	Securing empty premises	0	0	0
Housing Act 2004	Improvement notice	2	0	1
Housing Act 2004	Prohibition notice	0	0	0
Housing Act 2004	Hazard awareness	2	0	3
Housing Act 2004	Decision to grant a (HMO) licence	9	12	2
Housing Act 2004	Proposal to grant a (HMO) licence	9	8	4
Health & Safety at Work etc Act 1974	Prohibition notices	8	2	6
Health & Safety at Work etc Act 1974	Improvement notices	12	3	3
Food Safety – Food Hygiene Regulations	Food Hygiene Improvement Notices	18	1	13
Food Safety	Emergency Hygiene Prohibition Notices and Orders	0	0	2

ANTI-SOCIAL BEHAVIOUR ENFORCEMENT ACTIVITY

Anti-Social Behaviour Act 2003	Acceptable Behaviour Commitments (ABCs) served	21	23	18
Anti-Social Behaviour Act 2003	Early intervention warning notices	10	18	2
Anti-Social Behaviour and Policing and Crime Act 2014	Final warning under Community Protection Remedy	-	-	1

REGULATION OF INVESTIGATORY POWERS ACT 2000

Age-Related Sales Legislation	Test purchasing campaigns	3	0	1
Food Safety and Licensing	Food hygiene	0	0	0
Anti-Social Behaviour Act	Collection of evidence	1	0	0
Trading Standards	Collection of evidence – communications data	5	1	0
Public Health and Nuisance	Fly-tipping	0	2	0

PROSECUTIONS (All heard at Bromley Magistrates Court unless otherwise stated)

Legislation	Description	Penalty
Angel Restaurant, Penge: Food Safety and Hygiene England Regulations 2013	10 food safety offences regarding dirty conditions, poor practices and obstruction of an officer	Fine: £1,000, costs: £5,846
Bamboo Chinese Takeaway, Anerley: Food Safety and Hygiene England Regulations 2013	8 food safety offences regarding dirty conditions, poor practices and rodent infestation	Company fine: £9,600, costs: £1,358, owner fine: £4,000

PROSECUTIONS PENDING

Prosecution	Legislation
A dance studio claiming false accreditation	Fraud and Consumer Protection from Unfair Trading Regulations 2006
Sale of counterfeit goods	Trade Marks Act 1994
Rogue trader	Fraud Act 2006

Rogue trader	Fraud Act 2006
Illicit tobacco	Tobacco Product Regulations
Money laundering	Proceeds of Crime Act
Money laundering	Proceeds of Crime Act
Rogue trader	Fraud Act 2006
2 x butcher shops in Penge for selling mutton described as goat meat. (Bromley Magistrates Court)	Food Safety Act 1990
Restaurant in Beckenham for dangerous staircase following an accident to a member of the public (Croydon Crown Court)	Health and Safety at Work etc. Act 1974

TRADING STANDARDS FORMAL CAUTIONS/UNDERTAKING/ASSURANCE GIVEN UNDER THE ENTERPRISE ACT 2002

Legislation	Offence
15 x Doorstep Selling Regulations	Failure to give cancellation rights
4 x Consumer Protection from Unfair Trading Regulations 2006	False membership claim
5 x Trade Marks Act 1994	Possession of counterfeit goods
2 x Manufacture and Storage of Explosives Regulations	Unlicensed storage
Manufacture and Storage of Explosives Regulations	Unsafe storage of HT4 explosives
3 x Tobacco Product Regulations	Incorrect labelling
Children and Young Persons Act 1933	Sale of tobacco to underage persons
Licensing Act 2003	Sale of alcohol to underage persons
Consumer Credit Act 1974	Credit brokerage without a licence
Toy Safety Regulations	Supply of unsafe toys
Plugs and Sockets Regulations	Supply of two pin plugs
Package Travel Regulations	Lack of bonding arrangements
Pyrotechnic Articles	Sale of fireworks to underage persons
Consumer Protection from Unfair Trading Regulations 2006	Unregistered estate agent
Consumer Protection from Unfair Trading Regulations 2006	Sale of mis-described car
Consumer Protection from Unfair Trading Regulations 2006	False representation as to closing down sale

WORKS IN DEFAULT

No. of works in default undertaken	0
No. of noise equipment seizures undertaken	0

LICENSING REVIEWS

Grace's Public House, Witham Road, Penge	Licensing Sub Committee	Review brought by the Public Health Nuisance Team for noise. Conditions added to the licence
Langtry's Bar, High Street Beckenham	Licensing Sub Committee	Review brought by the Metropolitan Police following increased violence, and crime and disorder. Licence conditions varied and new conditions added.

LICENSING APPLICATION HEARD

	Applications heard by the Licensing Sub Committee / Appeals at Magistrates Court	Type of application and outcome
Chislehurst Post Office, 60 High Street, Chislehurst	Licensing Sub Committee	New premises licence granted with conditions
Park Garage, Orpington, Sevenoaks Road	Licensing Sub Committee	New premises licence granted with conditions
Rib Shack, Station Square, Petts Wood	Licensing Sub Committee	Application to vary licence withdrawn prior to hearing date
Best n Express, Queens Way, Petts Wood	Licensing Sub Committee	New premises licence granted with conditions
Benito's Hat, Market Square, Bromley	Licensing Sub Committee	Licence granted under delegated powers following objection by Police and agreement on conditions
Branching Out, Croydon Road, Beckenham	Licensing Sub Committee	New premises licence granted with conditions
Giraffe, Queens Gardens, Bromley	Licensing Sub Committee	Licence granted under delegated powers following objection by Police and agreement on conditions
Open Door Theatre, 25 Church Road, Anerley	Licensing Sub Committee	New premises licence for entertainment granted with conditions

Public Protection Portfolio Plan 2014/15

Introduction

I am proud that we live in a safe borough and that the Council has continued to play a leading role in maintaining community safety and supporting residents and businesses. I understand at first hand the impact that crime and anti-social behaviour can have on people's lives, and this continues to be one of my absolute priorities. The climate continues to be financially challenging. We are working with colleagues to support the development of the Council as a commissioning authority, ensuring that excellent services are delivered in the most cost-effective, efficient way.

In the past year levels of total crime have continued to fall, including target areas such as burglary, making Bromley one of the safest boroughs in London. I am immensely proud of the work that the Council has delivered to make the borough a safer place both as the primary delivery agent, and in leading on the development and implementation of crime-reducing partnership activities. Even more so, I am proud of the determined effort delivered by local residents and businesses to maintain the borough's record of crime reduction. The challenge remains to reduce crime and anti-social behaviour, and to increase community engagement to ensure the borough is a safer place.

As Portfolio Holder I believe I have a lead role to focus our activities on some of the most vulnerable in our society, be they elderly residents, young people, or local traders. We know only too well the threats posed by illegal activity, and we remain committed to keeping the borough safe. As a cross-cutting Portfolio, all Departments and other Portfolios within the Council have a part to play in reducing crime and disorder, and maintaining the borough's position as a safe and pleasant place to live. By ensuring that we deliver our priorities, as outlined in the pages following, we are confident that, working together, we can deliver a safer borough.

As a Portfolio, we continue to be committed to working in partnership. Not only will we maximise the opportunities to reduce crime and disorder by engaging with other departments and teams within the Council, but we will work hard to continue to develop supportive and productive partnerships with other agencies, such as the Police, Fire Brigade and Probation Service, to maximise the opportunity to reduce crime and disorder. Ultimately, we will also seek to develop further and to build on the excellent work of our residents and communities in tackling crime and disorder.

Councillor Tim Stevens JP

Portfolio Holder for Public Protection and Safety

Outcome 1	We will keep Bromley safe
Issues	Community Safety
	Anti-Social Behaviour and Youth Crime
	Domestic Violence

Aim	The Community Safety team proactively works to prevent crime and reinforce confidence in the borough as a safe place		
In 2014/15, we will:		Head of Service	RAG status (and comments)
1.1	Take action against anti-social behaviour , by delivering reductions in crimes against the person, against property, and in levels of anti-social behaviour and disturbance (1A).	Rob Vale	1 ASB notice and 32 ABCs have been served, 19 warning letters sent and 1 CBO notice issued, mostly as a result of targeted action against youth disorder reported by residents in two key areas of the borough. ASB in the Mottingham area continues to be monitored, and the ASB team is working with police and RSLs to seek evictions for tenants causing distress to the community.
1.2	Increase attendance in the summer youth diversion programme , which deters young people from anti-social and offending behaviour (1B).	Paul King	11,300 young people attended over 28 days, with over 300 attending on average per day. This was the final Summer Programme, and the most successful to date. Funding reductions mean there will be no Summer Programme in 2015.
1.3	Support young people to remain in education, employment and training, through our mentoring service (1C).	Paul King	The project has achieved 154 mentoring relationships this financial year. 99% of mentoring relationships were successfully completed. 74% of participants reported an improvement in education, employment or training, and 79% reported an improvement in self esteem. There was a 19% reduction in first-time entries to the Youth Justice System (baseline: 2013/14 figures). Approximately 190 young people have benefitted from the support of a mentor at

			positive activity workshops, at Bromley Youth Offending Service.
1.4	Maintain the conviction rate for domestic abuse in cases managed by advocates for people who have suffered from domestic abuse (1D).	Rob Vale	The conviction rate was 70.1%: this is 5% higher than average for all Bromley cases.
1.5	Work proactively with offenders and potential offenders to reduce noise nuisance (1E).	Jim McGowan	20 noise-limiting devices were identified, set and sealed: the target was therefore met.
1.6	Provide the CCTV monitoring service for town centres and other key areas.	Jim McGowan	We are continuing to provide the CCTV monitoring for town centres and other key areas.
1.7	Provide support for the Safer Bromley Partnership Board .	Rob Vale	The 'Community Trigger' – an additional means of reporting anti-social behaviour – was successfully implemented. Officers have worked with the Police to tackle businesses whose activities have had a detrimental impact on the local community. The returns for the Mayor's Office for Policing and Crime (MOPAC) grant were produced, and met all targets.

Outcome 2	We will protect consumers
Issues	Rogue traders, scams and bogus callers
	Under-age sales

Aim	The Trading Standards team protects consumers, and in particular the vulnerable, to ensure there is a fair, safe and genuine trading environment.		
In 2014/15, we will:		Head of Service	RAG status (and comments)
2.1	Take action against rogue traders , particularly those who target the vulnerable, through preventative and enforcement activity with banks and adult safeguarding partners (2A).	Rob Vale	In total, we received 26 referrals of doorstep crime and scams from banks, and 19 referrals from adult safeguarding partners, as well as 79 calls from Police, and friends and family. This is an increase on previous years.
2.2	Take action to protect victims of scams and bogus callers (2B).	Rob Vale	Total savings to consumers as a direct result of interventions and disruption was £185,000. Over 200 calls were made to the rapid response phone, with 42 requiring an immediate response, which is, again, an increase on previous years.
2.3	Tackle the sale of age-restricted products , particularly alcohol and tobacco, through test purchase operations (2C).	Rob Vale	212 test purchases were carried out, covering alcohol, tobacco, electronic tobacco and fireworks to under 18s (156), as well as the CH25 scheme (56). 20 intelligence reports concerning under-age sales were received. This year has seen an increase in the overall compliance rates for test purchasing, with 90% of businesses targeted refusing to sell.
2.4	Prevent consumer detriment through criminal investigations and civil sanctions (2D).	Rob Vale	We received 3,396 complaints and enquiries. We issued formal warnings or cautions to 58 businesses, and instigated proceedings against 11 traders for a range of offences. An entry warrant was executed against a local business selling New Psychoactive Substances, and

			resulted in the seizure of £4,000 of suspected dangerous substances.
2.5	Support local businesses by providing advice and education, and improving compliance by tackling problem traders (2E).	Rob Vale	We provided accredited Fair Trader training to 16 businesses, and 114 businesses received education regarding underage sales.

Outcome 3	We will support businesses
Issues	Food and health safety
	Licensing

Aim	The Food, Health and Safety and Licensing team supports businesses to provide safe food, and safe and healthy workplaces		
In 2014/15, we will:		Head of Service	
RAG status (and comments)			
3.1	Support food businesses with Zero FHRS to improve their ratings, through visits, notifications, and, where necessary, prosecutions. (3A)	Paul Lehane	Target met. All zero score premises as at April 2014 now improved.
3.2	Undertake Food, and Health and Safety inspections , as required by the Food Standards Agency, the Health and Safety Executive, DEFRA and the Home Office. (3B, 3C)	Paul Lehane	20% of the annual target for Health and Safety inspections was met; 83% of the annual target for Food Safety inspections were met – so neither target was fully met.
3.3	Administer the statutory licensing scheme to provide a quality service. (3D)	Paul Lehane	111% of the annual target income was received.
3.4	Deliver a minimum of four multi-agency operations (Operation Condor) to ensure licensing compliance, and take action against unlicensed activity. (3E)	Paul Lehane	5 multi-agency operations were undertaken in total, exceeding the annual target.
3.5	Promote the Purple Flag scheme in town centres, which improves the night-time economy through careful enforcement and management of licensing arrangements. (3F)	Paul Lehane	In response to recent crime and disorder, Operation Triangle was implemented in Beckenham, with support from the Police, Town Centre Management, and local businesses. Baseline assessments for the Purple Flag award were undertaken.

<p>3.6</p>	<p>Provide support to the Council and its managers to ensure staff are safe and healthy at work. (3G)</p>	<p>Paul Lehane</p>	<p>85 fire safety risk assessments (FSRA) were undertaken. Work has been undertaken with Direct Care Services and Affinity Sutton to secure compliance with Fire Brigade enforcement notices, and support and advice has been provided to managers on fire safety for extra-care housing. All libraries (bar 2) have been visited to follow up on the FSA, with training provided to Orpington library. A meeting was held with the London Fire Brigade regarding fire safety in supported-living accommodation. Three incidents in schools were investigated. Three training courses have been provided. Policies have been updated.</p>
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Outcome 4	We will protect the environment
Issues	Environmental damage
	Complex industrial noise pollution

Aim	The Environmental Protection team manages air quality, drainage issues, land contamination, and pest control, as well as heading up the Council's emergency planning.		
In 2014/15, we will:		Head of Service	
RAG status (and comments)			
4.1	Appoint a new coroner and deputy coroner for Coroner and Mortuary Services ; develop and introduce a new mortuary contract with the London Borough of Bexley.	Jim McGowan	New Coroner and four Deputies appointed: Coroner has been given limited funds to pay for the Deputies on an ad hoc basis, as a cost saving initiative. The new mortuary contract with the London Borough of Bexley has been developed and is with the Kings Trust for signature.
4.2	Consolidate and expand the service for the investigation and reporting on asbestos in properties, developing the related income generation services in the private sector. (4A)	Jim McGowan	All reinspections and reports have been carried out for the Property Division in accordance with the agreed SLA for the year.
4.3	Retender the stray and abandoned dogs collection and kennelling service.	Jim McGowan	Reports were sent to the PP&S PDS in March, proposing an extension of the existing contracts, to ensure that all contracts are co-terminus, in line with the direction of the Executive, given in their October meeting.
4.4	Retender the pest control contract.	Jim McGowan	Consideration is now being given to making the Pest Control contract co-terminus with the other Public Protection contracts.
4.5	Develop an automated, computerised system for contaminated land reporting. (4B)	Jim McGowan	The service was operational from April 2014, so this is the first full year under the new system. There were 31 new reports in the course of the year, raising an income of £4,700. Reports have been reasonably constant, and it is therefore expected that the

Public Protection Portfolio Plan 2014-15

			income next year will be in the region of £4,000.
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Appendix 1: Performance Indicators

Performance Indicators		12/13 Actual	13/14 Actual	14/15 Target	14/15 Actual
1A	Number of ABCs, intervention letters and ASBO notices	N/A	N/A	NEW	53
1B	Percentage increase in attendance of summer youth diversion programme	Baseline (6,453)	75% (11,293)	70% (11,000)	75% (11,300)
1C	Number of mentoring relationships forged	N/A	142	120	154
1D	Conviction rate for domestic abuse in cases managed by advocates	65.7%	66.3%	68%	70.1%
1E	Number of noise limitation devices set and sealed in licensed premises	12	20	20	20
2A	Number of referrals of doorstep crime incidents from banks and adult safeguarding partners.	20	26	30	45
2B	Number of rapid response interventions resulting in a real saving to consumers.	96	68	80	42
2C	Number of test purchase operations to detect the sale of age-restricted products.	155	121	80	156
2D	Number of judicial disposals in relation to traders causing consumer detriment.	N/A	69	60	69
2E	Number of businesses to receive education regarding under-age sales.	N/A	107	150	114
3A	Number of businesses rated Zero that have improved.	N/A	7	3	100%
3B	Number of food safety inspections undertaken.	N/A	892	818	743
3C	Number of high-risk HSW inspections undertaken.	NEW	45	31	6
3D	Number of statutory reports and complaints received and investigated (Food, HSW, Statutory Accident reports and other).	NEW	NEW	NEW	0
3E	Number of multi-agency operations carried out.	4	4	4	5
3F	Number of licensed businesses in Beckenham town centre meeting BBN accreditation standard (supporting the Purple Flag scheme).	NEW	NEW	5	See detail
3G	Number of fire safety high-risk assessments followed up.	NEW	NEW	100%	100%
4A	Number of properties using the asbestos survey service.	NEW	NEW	176	TBC
4B	Number of reports produced on contaminated land.	NEW	NEW	10	31

Report No:
CSD15063

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 30th June 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **WORK PROGRAMME AND CONTRACTS REGISTER**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.
- 1.2 Work Programme has been updated to show the joint meeting with the Education PDS Committee on the 3rd February 2015; the new meeting date of the 8th April 2015, and an update to the Contracts Register.
-

2. **RECOMMENDATION**

2.1 **That the Committee:**

- (i) **reviews its Work Programme (Appendix 1); and**
- (ii) **Notes the Public Protection and Safety Portfolio Contracts (Appendix 2).**

Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on The Work Programme and Contracts Register at each meeting.
 2. BBB Priority: Excellent Council Safer Bromley
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: **£326,980.**
 5. Source of funding: 2015/16 revenue budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Contracts Register

- 3.3 A Public Protection and Safety Contracts Register Summary is at **Appendix 2**.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME

PUBLIC PROTECTION AND SAFETY PDS—30th June 2015
Matters Arising
Chairman's Update
Police Update
Update from Victim Support
Appointment of New Co-opted Members from BYC and Victim Support
Budget Monitoring
Mopac Update
Draft Portfolio Plan 2015/16 and Portfolio Holder Update
Enforcement Activity October 2014-March 2015
Safer Bromley Partnership Strategic Group Update
Provisional Outturn 2014/15
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—9th September 2015
Matters Arising
Chairman's Update
Police Update
Neighbourhood Watch Update
Budget Monitoring
Community Payback Update (TBC)
Operation Crystal Update (TBC)
Portfolio Holder Update
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—3rd November 2015
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Substance Mis-Use Update
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—20th January 2016
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Trading Standards Update Report

Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—8th March 2016
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
CCTV Update
Food Safety Update Report
Work Programme and Contracts Register

Appendix 2

Public Protection and Safety Contracts Register Summary

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Public Protection & Safety PDS
CCTV Maintenance	1.4.2012	31.03.17		Eurovia	Fixed 5 years £214,256	£42,851	Capital programme approved by Executive-February 2015
CCTV Control Room Monitoring	1.4.2012	31.03.17		OCS	Fixed 5 years £1,263,258	£252,652	Capital programme approved by Executive-February 2015
Dog Collection – Stray and Abandoned Dogs Gateway Review	1.12.2012	31.03.14	30.04.17	SDK Environmental Ltd	£63,566	£63,566	PP&S PDS 08/04/2017 Extended to 30.04.2017
Kennels – Stray and Abandoned Dogs Gateway Review	1.12.2012	30.03.14	30.04.17	Woodland Annual Care Ltd	£96,000	£96,000 (Average variable cost)	PP&S PDS 08/04/15. Extended to 30.04.2017.
Vets Animal Welfare Enforcements	1.4.2014	31.3.15	31.03.17	Corporation of London Veterinary Service	£16,000	£16,000	Waiver agreed by Executive Director of Environmental and Community Services.

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